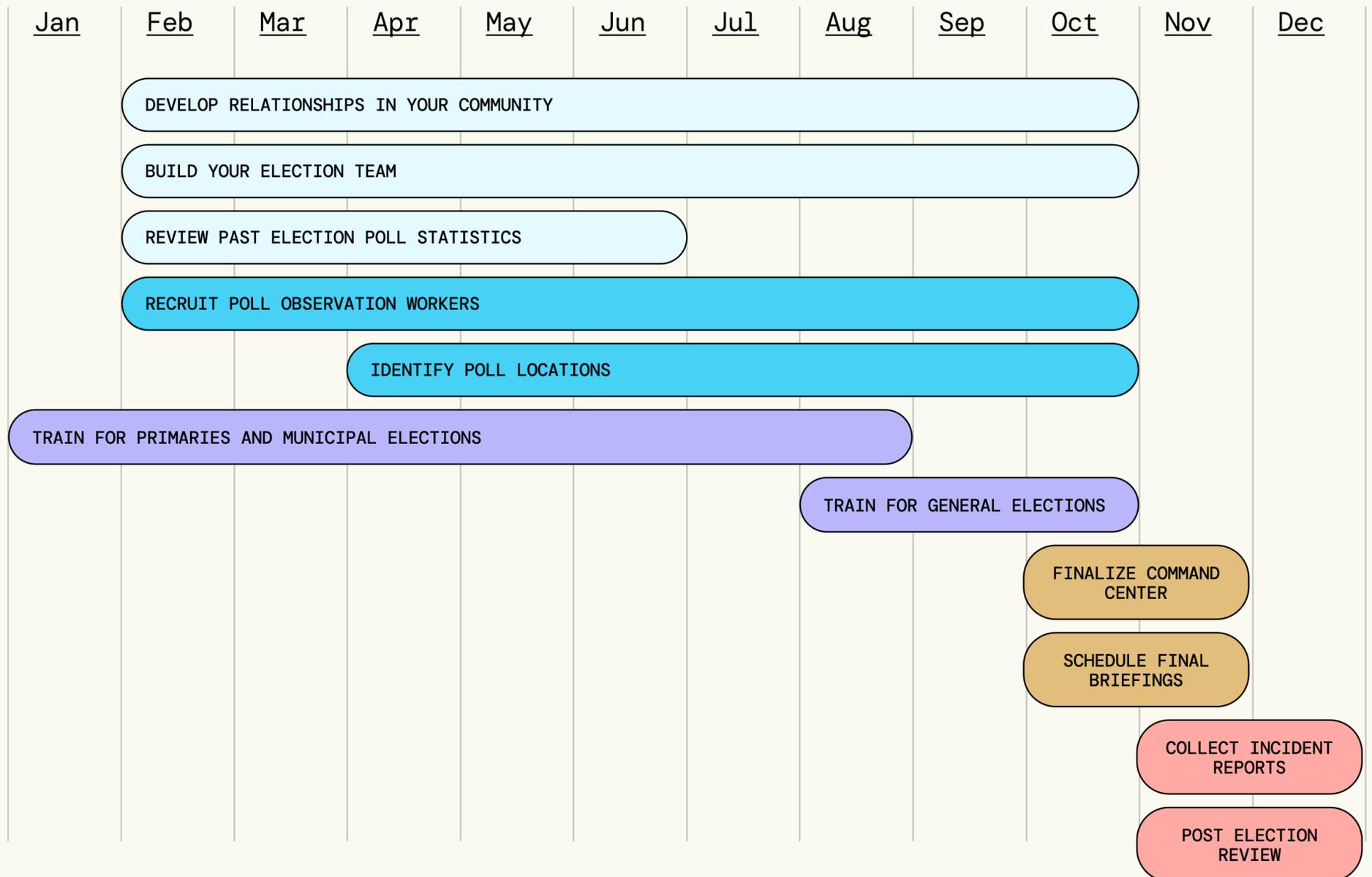


# Development Calendar



- 1 Plan**

**Feb - Sep:** Develop relationships in your community. Build your election team

**Feb - Jun:** Review Past Election Poll Statistics
- 2 Mobilize**

**Feb - Oct:** Recruit poll volunteers and Identify poll locations
- 3 Train**

**Jan - Aug:** Train for Primaries and Municipal Elections

**Aug - Oct:** Train for General Elections
- 4 Deploy**

**Oct:** Finalize Command Center

**Oct - Nov:** Schedule Final Briefings
- 5 Follow up**

**Nov:** Collect Incident Reports

**Nov - Dec:** Review Incident Reports, conduct post election debriefings, prepare and post reports

## Terms to Know

**Command Center**  
Central location staffed by members of your Election Team on Election Day (and during early voting) that your team's volunteers at the polls can contact directly to report any issues and request assistance.

**Incident Reports**  
Detailed documents that describe all the pertinent facts of any irregularities observed at the polls or ballot processing location.

**Past Election Poll Statistics**  
Information gathered from election administrators and/or team members who participated in past elections on polling location staffing and activities that can help your Election Team determine where and in what capacities volunteers are most needed to improve the voting process.

**Final Briefing**  
Final pre- deployment communication with members of your Election Team to relay any last-minute changes or updates regarding Election Day procedures, and to ensure that all volunteers are prepared. Briefings can be conducted in person, online, or by phone.